



(n)Code Solutions-
A Division of Gujarat Narmada Valley Fertilizers & Chemicals Limited
(GNFC)

Video recording process for
eKYC based Paperless DSC issuance for
Individual Category DSC Using
Permanent Account Number (PAN)

Version 1.0



About PAN based Paperless DSC issuance.

As per Controller of Certifying Authorities (CCA) "<https://www.cca.gov.in>" Identity Verification Guidelines V1.9 "<http://www.cca.gov.in/sites/files/pdf/guidelines/CCA-IVG.pdf>" at point number 5, page no. 23, Guidelines for maintaining e-KYC account by Certifying Authority, as per section 5.5, PAN based eKYC for Personal (Individual) Certificates is :

(* Original Supporting Documents "PAN and Address proof (*Front and Back side in case of Aadhaar Card)" must be shown at the time of Video Recording and Both the PAN details and address in the Id is to be captured in the Video, it should be very clear and readable form for approval of the DSC application),

After successful submission of DSC registration application, Customer Identification no. (CID) gets generated.

- Subscriber receives Acknowledgement message on his/her Email
- Subscriber will also receive video uploading link to record live video of minimum 22 seconds

Steps for Recording Video

- A) For Desktop/Laptop User "Preferably using Google Chrome Browser"
1. Click to "Upload/Capture Video"
 2. Click to "Record Video"
 3. Click to Enable Adobe flash player
 4. Click "Allow"
 5. Video Recording will start and saved automatically after 30 sec.
 6. After Successful Video uploading, your application will go to (n) Code Verification officer for approval and Subscriber will receive certificate downloading credentials to download certificate.
- B) For Android/IOS User "Preferably using Google Chrome Browser" Mobile platform
1. Click To "Video Capture Link"
 2. Click "Record"
 3. Click to "Upload"
 4. After Successful Video uploading, application will go to (n) Code Verification officer for approval. Subscriber will receive certificate downloading credentials to download certificate.
- C) Certificate downloading link

Video Recording Process



License Certifying Authority

(* Original Supporting Documents “PAN and Address proof (*Front and Back side in case of Aadhaar Card)” must be shown at the time of video recording and Both the PAN details and address in the Id is to be captured in the Video, it should be very clear and readable form for approval of the DSC application),

A) Desktop/Laptop Users “Google Chrome Browser” (Windows platform)

1. Click to “Upload/Capture Video”

FOR DSC Download

Please Login to <https://usercenter.ncodesolutions.com:8080/nToken/TokenIntegration> for downloading your certificate.


[Please click here](#) in case you need your vendor to provide you extended support to download your DSC on a FIPS Certified USB Token.

Disclaimer: We strongly encourage you to undergo all the required processes to secure your DSC on a FIPS Certified USB Token instead of taking help from your vendor. The process is simple and in case of any assistance, please call your vendor from whom you have purchased this DSC. Also please be informed that by clicking the above link you agree that you are aware about the risk of sharing your DSC credentials (Auth Code and Ref Code) to your vendor for processing it further.

Please click on the link [Upload/Capture Video](#) to Upload/Capture Video. ←

Video Capture

Video Capture:

 Record Video

Powered by Pipe

Transcript for Video (Recommended 30 Seconds)
This recording is done today on 13/January/2020
My name is PANDYA KRUNALKUMAR ROHITKUMAR
My mobile no. is XXXXXXXXXXX (Your Registered Mobile Number)
I Live in VISNAGAR.

I have applied for a Digital Signature Certificate with (n)Code Solutions Certifying Authority { Through RA { Gujarat Narmada Valley Fertilizers Company Limited.. } } by providing my application with necessary supporting documents..

[Also not necessarily, the applicant has to speak in English. He/She can speak the above script in a language he/she is comfortable. However we should be able to understand it; for example Hindi, Gujarati].

Please Click on "Red Button" to start Capture the Video. Once Start the Video Will be Stopped and Saved Automatically.

Customer ID:	<input type="text" value="6715936"/>	Current (MM/DD/YYYY HH:MM:SSSS):	<input type="text" value="13/01/2020 11:52:38"/>
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Video Recording Process




License Certifying Authority

3. Click to Enable Adobe flash player

Video Capture

Video Capture:



Click to enable Adobe Flash Player

Transcript for Video (Recommended 30 Seconds)

This recording is done today on 13/January/2020

My name is PANDYA KRUNALKUMAR ROHITKUMAR

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Please Click on "Red Button" to start Capture the Video.
Once Start the Video Will be Stopped and Saved Automatically.


Customer ID:

Current (MM/DD/YYYY HH:MM:SSSS):

Datetime

4. Click "Allow"

usercenter.ncodesolutions.com wants to

 Run Flash

Video Recording Process



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5. Video Recording will start and get saved automatically after 30 sec.

- Subscriber needs to record interactive video of minimum 22 seconds, else video will programmatically get removed from server and notified to registered subscribers' Email / Mobile number (Refer Page No. 8).
- The Applicant can speak the script in English, Hindi and Gujarati language in video.

*** (Original Supporting Documents "PAN and Address proof (*Front and Back side, if Aadhaar Card used)" must be shown at the time of video recording and Both the PAN details and address in the Id captured in the Video should be very clear and in readable form for approving the DSc application),**



6. After Successfully Video uploading your application will be approved by (n)Code Verification officer and Subscriber will receive certificate downloading credentials to download the certificate.

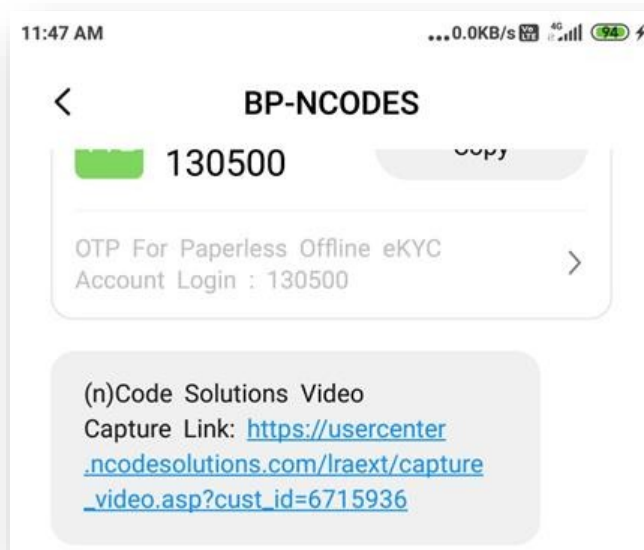
Video Recording Process



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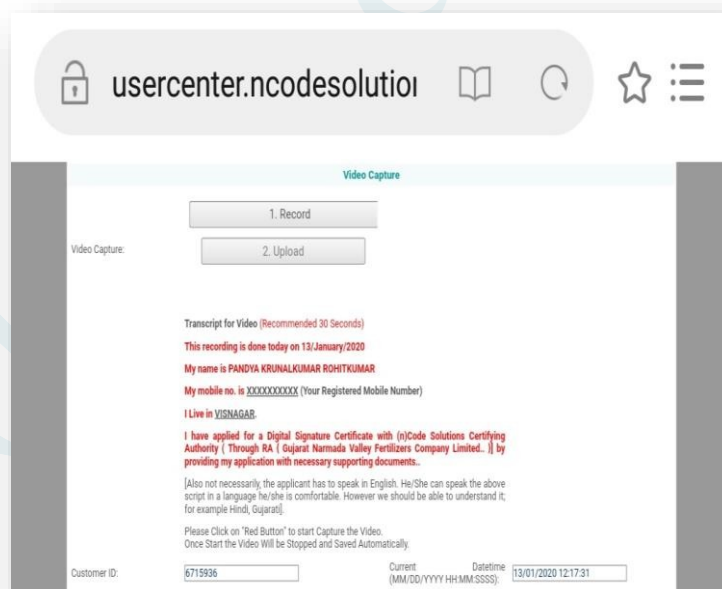
B) Android/IOS Users “Preferably using Google Chrome Browser” (Mobile platform)

1. Click To “Video Capture Link”



2. Click “Record”

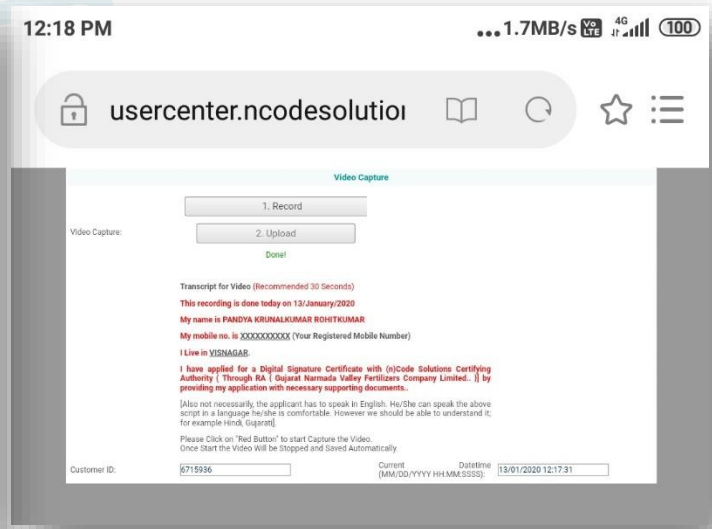
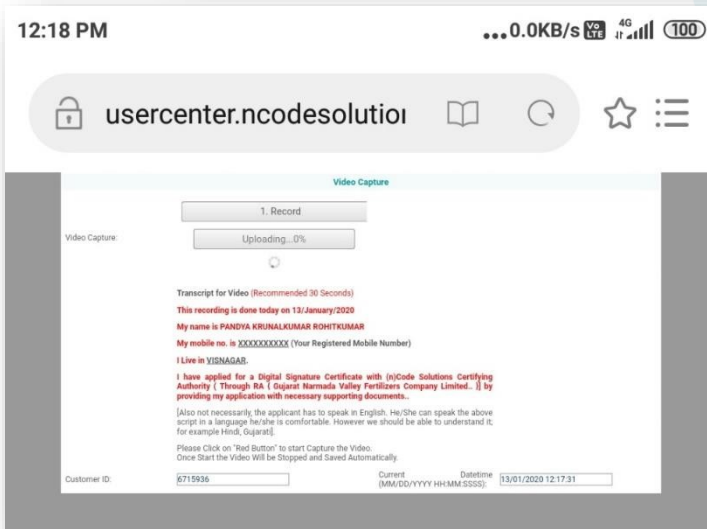
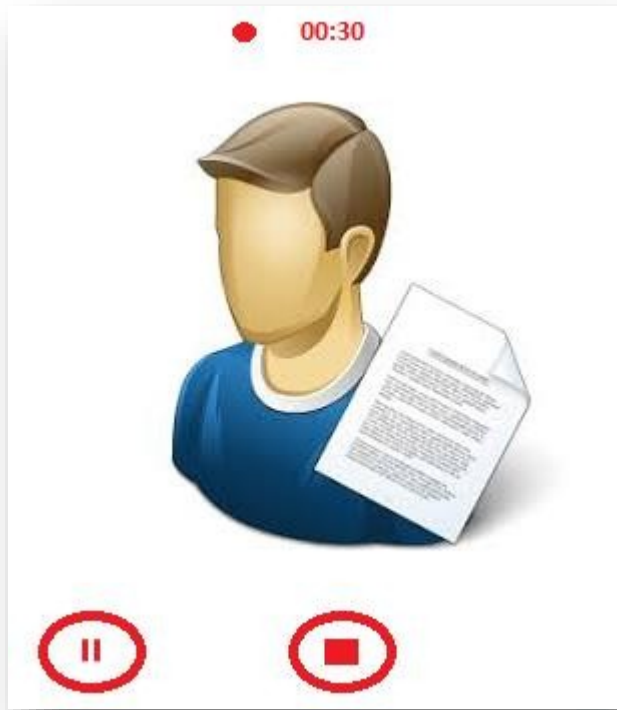
- Subscriber needs to record interactive video of minimum of 22 seconds else video will programmatically get removed from the server and notified at registered subscribers Email / Mobile number (Refer Page No. 8).
- The Applicant can speak the above script in English, Hindi or Gujarati language.



Video Recording Process



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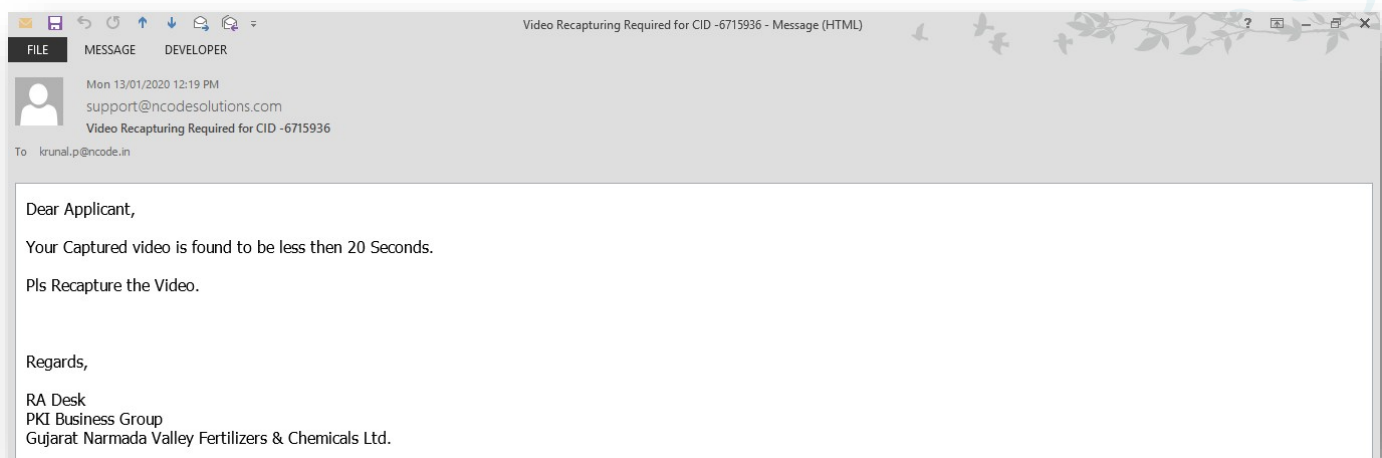
Video Recording Process



License Certifying Authority

4. After Successfully Video uploading your application will go for approval to (n)Code Verification officer and Subscriber will receive certificate downloading credentials to download certificate.

- Short duration (invalid) Video recording duration acknowledgement sent by email



C) Certificate Downloading link

<https://usercenter.ncodesolutions.com:8080/nToken/TokenIntegration>

Contact (n)Code Solutions :

➤ For Application related: dscsupport@ncode.in & dscsupport1@ncode.in

+91 79 66743 317/227

➤ For Compliance related: dscverification@ncode.in

+91 79 66743 207

➤ For Tech. Configuration: tokensupport@ncode.in & dschelp@ncode.in

1800 419 4455 (Toll Free No.)