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(n)Code Solutions- A Division of GNFC Limited PAN based eKYC Paperless Process



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1. Open website as www.ncodesolutions.com Click on “BUY DSC NOW” on home page.





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2. Select the below details.

Certificate Type - Only Sign

Certificate Class - Class 3

User Type - Individual Certificate

Certificate Validity – 1 Year

Require Token – YES (If not required select “NO”)

Product Type – Direct From (n) Code

Buy Online DSC & Sign Documents
Simple Steps to get your DSC

Product Selection ☒ Mobile Authentication ☐ KYC ☐ Video ☐ Payment ☐

Certificate Type
☒ Only Signing ☐ Sign & Encrypt ☐ Only Encryption

Certificate Class
☒ Class 3 ☐ Class 2

User Type
☒ Individual ☐ Organization ☐ DGFT ☐ Document Signer

Certificate Validity
☒ 1 Year ☐ 2 Year ☐ 3 Year

Required Token
☒ Yes ☐ No

Purchase Type
☒ Direct From (n)Code ☐ Business Partner

Payment Summary (₹ INR)

Product Type	NRAIL
Product Cost	636
GST On Product	114
Product Cost (Including Tax)	750

Token Summary (₹ INR)

Product Type	Token
Token Cost	466
GST On Token	84
Token Cost (Including Tax)	550

Grand Total (DSC + Token) 1300

Next



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3. Enter Mobile number and Captcha then click on next button.

The screenshot shows the login interface of the (n)Code Solutions website. The header includes the (n)Code Solutions logo, the text "Buy Online DSC & Sign Documents" and "Simple Steps to get your DSC", and the GNFC logo. The main content area features a "Login" form with two input fields: "Mobile Number *" and "Enter Captcha *". The "Enter Captcha *" field displays the text "4cbyw" and a refresh icon. Below the fields are "Next" and "Reset" buttons. To the right of the form is an illustration of a person interacting with a large document and a smartphone. The footer contains copyright information, supported browsers, and a design credit.

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4. Enter OTP which is received on your registered mobile number, then click on Submit.

This screenshot shows the same login interface as the previous one, but the "Enter OTP" field is now visible instead of the captcha field. The "Next" button has been replaced by a "Submit" button. The "Reset" button remains. The rest of the page layout, including the header, footer, and illustration, is identical to the previous screenshot.

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5. Click on “For PAN based eKYC Registration “on below page.

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Buy Online DSC & Sign Documents
Simple Steps to get your DSC

Date: 3/7/2025 Time: 11:53:54 AM

For PAN Based eKYC Registration, Please [Click Here](#)

For Offline Aadhaar (.zip file) Based eKYC Registration, Please [Click Here](#)

Help Manual for PAN based Paperless DSC Issuance [Click Here](#)

Help Manual for Aadhaar based Paperless DSC Issuance [Click Here](#)

Video Recording Help Manual For PAN Based DSC [Click Here](#)

If You Are Existing eKYC Account User, Please [Click Here](#)

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6. fill all the required details as mentioned below.

- Enter Applicant PAN Number
- Enter Applicant Date of Birth
- Enter Applicant Name as per PAN card, Select Gender
- Enter Email ID and Click on Get OTP then enter Email OTP
- Fill the Residential Address, Area/Landmark, Town/City/District, Pin Code, State

The image shows a screenshot of the eKYC Account Registration form. At the top, there is a progress bar with five steps: Product Selection (green checkmark), Mobile Authentication (green checkmark), KYC (yellow checkmark), Video (X), and Payment (X). Below the progress bar, the form is titled "eKYC Account Registration". The form fields are organized into three columns. The first column contains "PAN No. *" with a "CHANGE PAN" button, "Gender *" with radio buttons for "Male" and "Female", "Residential Address *" with a text area, and "Pin Code *" with a text field. The second column contains "Date of Birth *" with a date picker, "Email *" with a text field and a refresh icon, "Area/Landmark *" with a text field, and "State *" with a dropdown menu. The third column contains "Name (As per PAN) *" with a text field, "Email OTP *" with a text field and a "Get OTP" button, and "Town/City/District *" with a text field. To the right of the form, there is a box titled "eKYC Registration Using PAN" containing a list of requirements: Subscriber must have PAN (Permanent Account Number) and Address Proof as according to CCA Guidelines; Subscriber must have soft copy of Applicant's Photo, PAN Card and Address Proof to create eKYC profile; Unique Email ID and Mobile Number required; Video verification of the applicant is mandatory as per CCA IVG 5.1(VI). During the video recording, the applicant must need to display original PAN card and Address proof ID having.



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7. Your registered mobile number will be displayed on the screen, it will verify applicant name from the telecom company. Click on “Get OTP” to process telecom verification. Insert OTP then click on “Verify OTP” for successful telecom verification.

In case of Applicant name is not registered with the telecom company then applicant needs to process Bank Account verification. Insert the Bank Account number then IFSC Code. Click on verify bank details for successful bank account verification.

- Select KYC Type, Username, PIN, Confirm PIN
- Applicant Photo should be in “jpg” format.
- Upload other all Documents (PDF format)
- Provide consent by clicking “I allow..” then click on “Submit eKYC details”

The screenshot displays the eKYC registration interface. At the top, there are two verification paths: one for telecom verification using a mobile number and OTP, and another for bank verification using a bank account number and IFSC code. Below this is the 'eKYC Login' section with fields for KYC Type (a dropdown menu), User Name, PIN, and a Confirm PIN field. The 'Upload Documents' section follows, with three file upload areas for Photo (jpg), PAN Copy (pdf), and Address Proof, each with a 'View' button. At the bottom, there is a consent checkbox and a 'Submit eKYC Details' button. The footer contains copyright information for (n)Code Solutions, supported browser details, and the website URL.

Mobile *
[Redacted]
Telecom Mobile OTP *
[Redacted]
Verify OTP

OR

Bank Account Number *
[Redacted]
Bank IFSC Code *
[Redacted]
Verify Bank Details

eKYC Login

KYC Type *
Mobile No. [Redacted]
User Name *
[Redacted]
PIN *
[Redacted]
Confirm PIN *
[Redacted]

Upload Documents

Photo *
Choose File [Redacted].jpg
View

PAN Copy *
Choose File [Redacted].pdf
View

Address Proof *
Choose File [Redacted].pdf
View

☒ I allow my PAN information to be used by (n)Code Solutions to Create eKYC Account for the purpose of Paperless DSC Issuance/eKyc. I have Read all the Terms and Conditions of Subscriber Agreement, I agree and allow (n)Code Solutions to eSign the Subscriber Agreement on successful account creation and to be shared on Email.

Submit eKYC Details

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8. Cross verify eKYC account details then tick on “I Agree..”
and click on “Continue” to sign subscriber Agreement.

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Date: 3/7/2025 Time:12:04:39 PM

Applicant Name*	Email*	Mobile*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address*	Pin Code*	State*
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country*		
<input type="text"/>		

☒ I agree to use my above information to create eKYC account with (n)Code Solutions. I will retain the above login details confidential and do not share with anyone. I agree to the terms of Subscriber Agreement, which shall be eSign on successful account creation.

Continue

Reject

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9. Now video screen is displayed.

Clicking on Start Recording will start the recording of Video, the Video script displayed on screen has to be spoken while Video recording and documents to be shown in video.

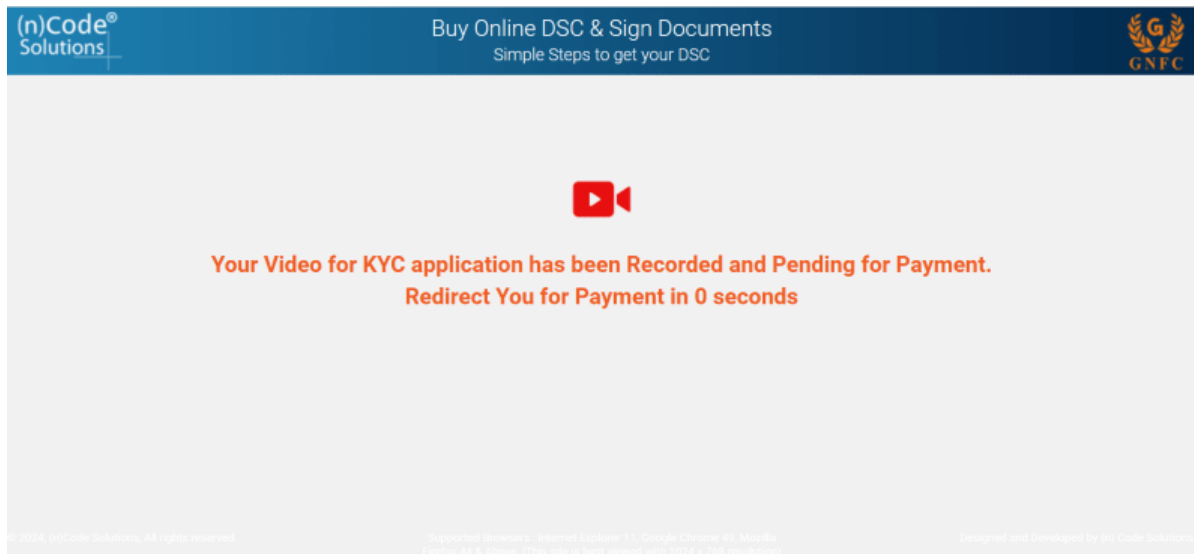
1. **Original PAN Card / Aadhar Card** (It is necessary to show the documents that have been uploaded.)
2. **Address Proof**

After recording the 60 second video, click on Upload Video.



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10. Wait few seconds after uploading the video, Redirect payment page.



Note: Select the payment method as per your conveniences then make the payment.

11. After payment below screen will be displayed, Your eKYC ID has been successfully registered.



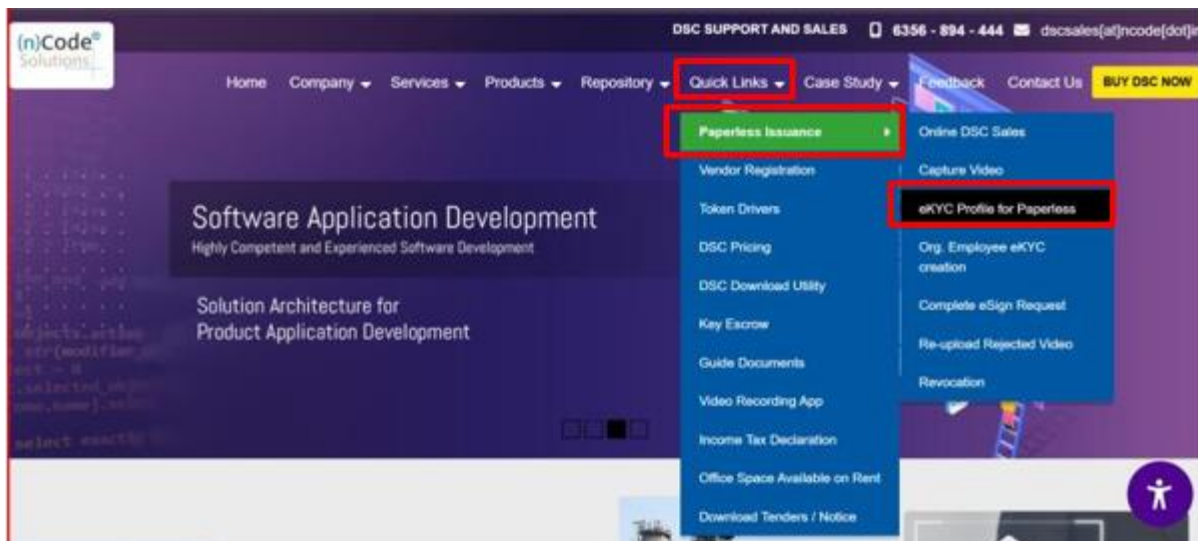


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12. Now eKYC ID will be assigned to (n)Code verification Officer for approval. Please wait, Applicant will be notified on email for Approval.

13. Open (n)Code Solutions website home page.

Click on Quick Links > Paperless Issuance > eKYC Profile for Paperless





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14. Enter your User Name, PIN, OTP and Captcha then click on submit.

A screenshot of the (n)Code Solutions eKYC Profile login page. The page has a blue header with the (n)Code Solutions logo on the left and the GNFC logo on the right. The main content area is white and contains a 'Login' form. The form has fields for 'User Name *', 'PIN *', and 'OTP *'. The 'User Name' field is filled with a blacked-out string. The 'PIN' field is filled with six asterisks and has a 'Forgot PIN?' link to its right. The 'OTP' field is filled with six asterisks and has an 'OTP Request' button to its right. Below the 'OTP' field is a 'Resend OTP' button with a progress bar showing '20/70'. Below the 'Resend OTP' button is a 'Enter Captcha *' field with the text 'xnmmk' and a captcha image showing the same text 'xnmmk' with a refresh icon. At the bottom of the form is a blue 'Submit' button. Below the 'Submit' button is a link for 'New User Registration'. To the right of the form is a blue sidebar with an illustration of a person at a computer, a document with a checkmark, a smartphone, and a USB drive.



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15. After clicking on submit below page will be appeared with your eKYC account details.

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eKYC Profile

GNFC

[Home](#) [Change PIN](#) [Upload Document](#) [Profile Activation](#) [Sign Agreement](#) [Current Doc](#) [Proceed For DSC](#) [BUY DSC](#) [More](#) [Logout](#)

Welcome, ██████████ Registration Type: PAN based Registration

eKYC Information

Login ID	██████████	Reference No	██████████
Name	██████████████████	PAN	██████████
Gender	██	Date of Birth	██████
Address	██████████████████	City	██████████
State	██	Pincode	████
Mobile	██████████	Email ID	██████████████████
eSign Count	: 0	Status (Unlocked)	: Active
eKyc ID Valid till Date	: 03-07-2027 12:04:24		

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16. Click on “Proceed for DSC”, Details will be appeared on screen.
Click on “Applicant ID number” shown in blue colour.

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eKYC Profile

GNFC

[Home](#) [Change PIN](#) [Upload Document](#) [Profile Activation](#) [Sign Agreement](#) [Current Doc](#) [Proceed For DSC](#) [BUY DSC](#) [More](#) [Logout](#)

Welcome Registration Type: PAN based Registration

Dashboard

Show 10 entries Search:

Product Name	Certificate Type	Applicant Id
(N)RAIL (2-YEAR)	Only Signing	90294399

Showing 1 to 1 of 1 entries Previous 1 Next

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17. Enter GST number at point no.2 and Click on verify GST button(If GST based Invoice is required)

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eKYC Profile

[Home](#) [Change PIN](#) [Upload Document](#) [Profile Activation](#) [Sign Agreement](#) [Current Doc](#) [Proceed For DSC](#) [BUY DSC](#) [More](#) [Logout](#)

Welcome [REDACTED] Registration Type: PAN based Registration

Certificate Details

(1) Identity details of Applicant DOC Number*

☒ PAN Card ☐ Aadhaar Number ☐ Driving License ☐ Passport ☐ Govt. ID Card ☐ Postoffice ID Card ☐ Copy of Bank Account Passbook containing photo & signed by applicant with attestation by concerned Bank Officer ☐ Voter ID Card

Applicant document* [REDACTED]

(2) GST Number (e.g. 11AAGCC1234A1AA)

GST Number

Verify GST

(3) Applicant Name*

[REDACTED]

(4) Unique Email ID*

[REDACTED]

(5) Unique Mobile No.*

[REDACTED]

(6) Residential / Office Address *

[REDACTED]

(7)Area/Landmark*

[REDACTED]

Town/City/District*

[REDACTED]

(8) State*

[REDACTED]

PIN *

[REDACTED]

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18. Cross verify eKYC account details then tick on “I Agree..” and click on “Submit”.

The screenshot shows a web form for DSC registration. It includes fields for GST Number, Applicant Name, Unique Email ID, Unique Mobile No., Residential/Office Address, Area/Landmark, Town/City/District, State, PIN, Download Passcode, Branch Code, and Remarks. There is a 'Verify GST' button and a 'Submit' button. A checkbox for 'I Agree' is checked. The footer contains copyright information, supported browsers, and the website URL.

Applicant document*

(2) GST Number (e.g. 11AAGCC1234A1AA)
GST Number

(3) Applicant Name*

(4) Unique Email ID* (5) Unique Mobile No.*

(6) Residential / Office Address*

(7) Area/Landmark* Town/City/District*

(8) State* PIN*

Download Passcode Branch Code

Remarks

☒ I have read and understood and agree to all the Terms and Conditions of Sample DSC Registration Form (eSign will be done with actual filled DSC Registration Form), and Subscriber Agreement, I agree and allow (n)Code Solutions to eSign the DSC Registration Form on successful Registration and to be shared on Email.
Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.
If Your eKYC account is created with PAN Number, than only PAN Number Based DSC Registration is allowed.

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Wait for a few seconds till your eSign process gets completed.



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19. Once e-sign process gets completed successfully, customer ID will be available on screen to note for records. Your DSC downloading credential will be sent on registered e-mail id and SMS on mobile.

The screenshot displays the (n)Code Solutions eKYC Profile interface. The header includes the (n)Code Solutions logo, the text "eKYC Profile", and the GNFC logo. A navigation bar contains links: Home, Change PIN, Upload Document, Profile Activation, Sign Agreement, Current Doc, Proceed For DSC, BUY DSC, More, and Logout. The main content area shows a "Welcome" message followed by a "Registration Type" dropdown menu set to "PAN based Registration". Below this, a confirmation message states: "Your application has been submitted successfully. Your Customer registration no is [redacted]". A link "Download Registration Form" is provided, followed by the message "Auth Code Ref Code Generated Successfully". The footer contains copyright information for 2024, supported browsers (Internet Explorer 11, Google Chrome 49, Mozilla Firefox 44 & Above), and a note that the site is best viewed with 1024 x 768 resolution. It also states "Designed and Developed by (n) Code Solutions".



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Contact US for any Support queries:

- Application Support : dscsupport@ncode.in & dscsupport1@ncode.in
Contact No - 079 66743 306/207

Compliance Support - dscverification@ncode.in

Contact No - 079 66743 206/207

- For Tech. Configuration : tokensupport@ncode.in & dschelp@ncode.in

(Toll free) 6356 894 444

----- Thank You -----