



License Certifying Authority

(n)Code Solutions- A Division of GNFC Limited

Aadhaar based eKYC Paperless Process



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1. Open website as www.ncodesolutions.com Click on “BUY DSC NOW” on home page.



2. Select the below details.

Certificate Type - Only Sign

Certificate Class - Class 3

User Type - Individual Certificate

Certificate Validity – 1 Year

Require Token – YES (If not required select “NO”)

Product Type – Direct From (n) Code



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Buy Online DSC & Sign Documents
Simple Steps to get your DSC

Product Selection ☒ Mobile Authentication ☐ KYC ☐ Video ☐ Payment ☐

Certificate Type
☒ Only Signing ☐ Sign & Encrypt ☐ Only Encryption

Certificate Class
☒ Class 3 ☐ Class 2

User Type
☒ Individual ☐ Organization ☐ DGFT ☐ Document Signer

Certificate Validity
☒ 1 Year ☐ 2 Year ☐ 3 Year

Required Token
☒ Yes ☐ No

Purchase Type
☒ Direct From (n)Code ☐ Business Partner

Payment Summary (₹ INR)

Product Type	NRAIL
Product Cost	636
GST On Product	114
Product Cost (Including Tax)	750

Token Summary (₹ INR)

Product Type	Token
Token Cost	466
GST On Token	84
Token Cost (Including Tax)	550

Grand Total (DSC + Token) 1300

Next

3. Enter Mobile number and Captcha then click on next button.

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Login

Mobile Number *
[Redacted]

Enter Captcha *
4cbyw 4cbyw

Next Reset

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4. Enter OTP which is received on your registered mobile number, then click on Submit.

5. Click on “For Offline Aadhaar (Zip file) Based eKYC Registration” on below page.



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6. fill all the required details as mentioned below.

- Enter Applicant Mobile Number
- Enter Applicant Email ID
- Enter Applicant PAN No (Optional as per requirement, Mandatory for ITR filing)
- Upload Applicant Aadhar XML and Enter Aadhar XML share code
- Select KYC Type
- Select Username, PIN and Confirm PIN

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Date: 3/7/2025 Time:5:09:20 PM

✓

Product Selection

✓

Mobile Authentication

✓

KYC

✗

Video

✗

Payment

eKYC Account Registration

Mobile *

Email ID *

PAN

Upload Aadhaar XML*

Aadhaar XML Share Code *

KYC Type *

User Name *

PIN *

Confirm PIN *

☒ I Allow my Aadhaar Offline eKYC information to be used by (n)Code Solutions to Create eKYC login for the purpose of Paperless DSC Issuance. I have Read all the Terms and Conditions of Subscriber Agreement, I agree and allow (n)Code Solutions to eSign the agreement on successful account creation and to be shared on Email.

Submit eKYC Details

eKYC Registration Using PAN

- Subscriber must have Aadhaar Card in his own name.
- Subscriber mobile Number must be linked with Aadhaar Card.
- PAN number is optional to create eKYC account. If you create eKYC account with PAN than Name in PAN and Aadhaar Name should be same, other wise eKYC account will not be allowed to create.
- Subscriber can download Aadhaar offline XML from UIDAI web site & Proceed. Click Here

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7. Enter email OTP and click on submit.

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Date: 3/7/2025 Time: 5:10:21 PM

Product Selection Mobile Authentication KYC Video Payment

eKYC Account Registration

Mobile * Email ID *
[Redacted] [Redacted]

Upload Aadhaar XML *
Choose File offlineaad...5846810.zip

Aadhaar XML
[Redacted]

User Name * PIN *
[Redacted] [Redacted]

☒ I Allow my Aadhaar Offline eKYC information to be used by (n)Code Solutions to Create eKYC login for the purpose of Paperless DSC issuance. I have Read all the Terms and Conditions of Subscriber Agreement, I agree and allow (n)Code Solutions to eSign the agreement on successful account creation and to be shared on Email.

Submit eKYC Details

eKYC Registration Using PAN

- Subscriber must have Aadhaar Card in his own name.
- Subscriber mobile Number must be linked with Aadhaar Card.
- PAN number is optional to create eKYC account. If you create eKYC account with PAN than Name in PAN and Aadhaar Name should be same, other wise eKYC account will not be allowed to create.
- Subscriber can download Aadhaar offline XML from UIDAI web site & Proceed. Click Here

Email is not Available in Aadhaar. Enter OTP to verify your Email Id and complete your eKYC Registration Process.

618488

Submit Cancel

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8. Cross verify eKYC account details then tick on “I Agree..”
and click on “Continue” to sign subscriber Agreement.

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Buy Online DSC & Sign Documents
Simple Steps to get your DSC

Date: 3/7/2025 Time: 5:10:30 PM

Applicant Name*

Email*

Mobile*

Address*

Pin Code*

State*

Country*

☒ I agree to use my above information to create eKYC account with (n)Code Solutions. I will retain the above login details confidential and do not share with anyone. I agree to the terms of Subscriber Agreement, which shall be eSign on successful account creation.

Continue

Reject

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9. Now video screen is displayed.

Clicking on Start Recording will start the recording of Video, the Video script displayed on screen has to be spoken while Video recording and documents to be shown in video.

After recording the 60 second video, click on Upload Video.

(n)Code[®] Solutions

DSC KYC Video Upload

Recording Preview

Video recording (seconds)

Transcript for Video
(Recommended 60 Seconds) (DO NOT Refresh Page)

This recording is done today on 03-Jul-2025

My Name is [REDACTED] and I want to apply for a DSC/eSign through (n)Code Solutions ,

The code is : 534

KYC ID : [REDACTED]

Current Datetime (DD-MM-YYYY) : 03-Jul-2025

[The Applicant can speak the above script in English, Hindi and Gujarati language]

Document(s) Check List [Click to view](#)

[Supported Browsers : Microsoft Edge 100 & Above, Google Chrome 100 & Above, Mozilla Firefox 100 & Above.]

[Start Recording](#) [Upload Video](#)

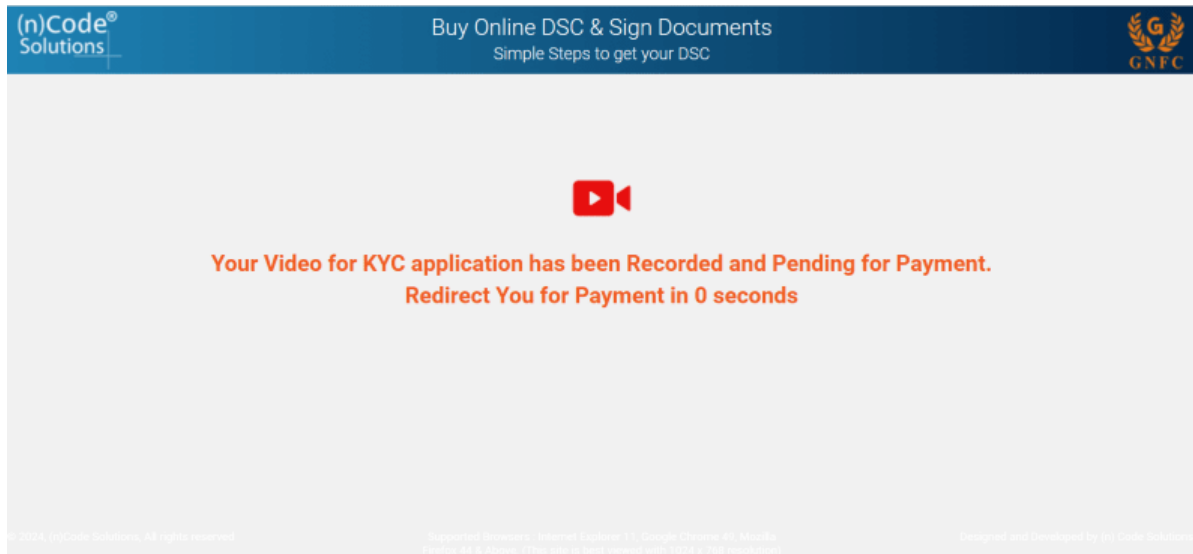
Please Click on "Start Recording Button" to start Capture the Video.
Please Click on "Upload Video Button" to Upload Capture Video.

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10. Wait few seconds after uploading the video, Redirect payment page.



NOTE – Select the payment method as per your conveniences then make the payment.

11. After payment below screen will be displayed, Your eKYC ID has been successfully registered.



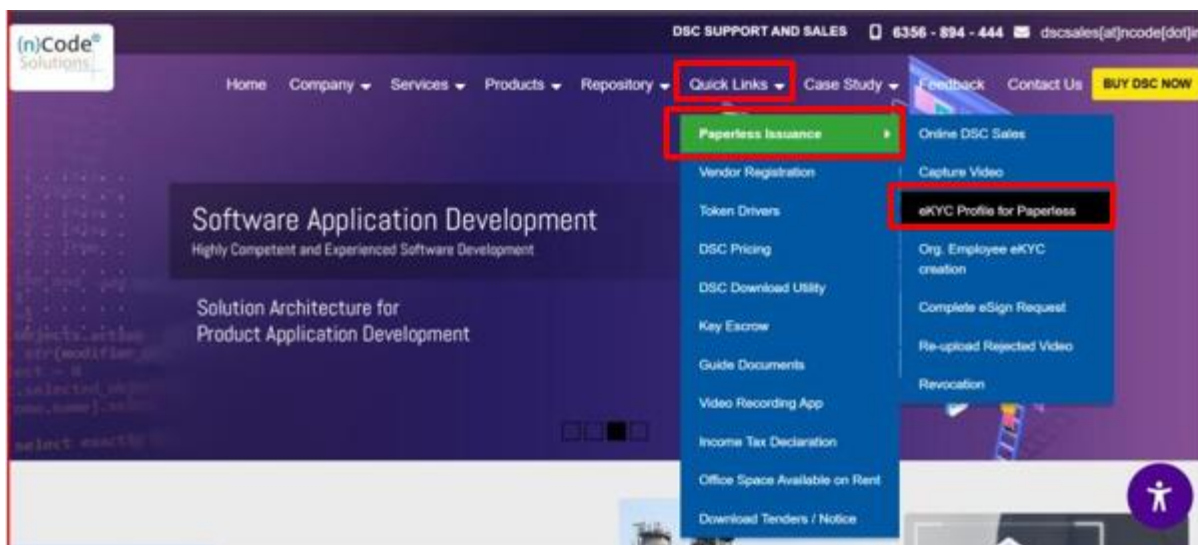


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12. Now eKYC ID will be assigned to (n)Code verification Officer for approval. Please wait, Applicant will be notified on email for Approval.

13. Open (n)Code Solutions website home page.

Click on Quick Links > Paperless Issuance > eKYC Profile for Paperless





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14. Enter your User Name, PIN, OTP and Captcha then click on submit.

A screenshot of the 'eKYC Profile' login page. The page has a dark blue header with the (n)Code Solutions logo on the left and the GNFC logo on the right. The main content area is white and contains a 'Login' section with the following fields: 'User Name *' (with a blacked-out input), 'PIN *' (with masked input and a 'Forgot PIN?' link), 'OTP *' (with masked input and an 'OTP Request' button), 'Resend OTP' (with a '20/70' timer), and 'Enter Captcha *' (with input 'xnmmk' and a 'xnmmk' captcha image). A blue 'Submit' button is at the bottom of the form. Below the button is a link for 'New User Registration'. To the right of the form is a blue sidebar with an illustration of a person at a computer, a document with a checkmark, a smartphone with a lock icon, and a USB drive.



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15. After clicking on submit below page will be appeared with your eKYC account details.

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eKYC Profile

GNFC

[Home](#) [Change PIN](#) [XML Upload](#) [Profile Activation](#) [Sign Agreement](#) [Current Doc](#) [Proceed For DSC](#) [BUY DSC](#) [More](#) [Logout](#)

Welcome [REDACTED] Registration Type: Aadhaar based Registration

eKYC Information

Login ID	[REDACTED]	Reference No	[REDACTED]
Name	[REDACTED]	PAN	[REDACTED]
Gender	[REDACTED]	Date of Birth	[REDACTED]
Address	[REDACTED]	City	[REDACTED]
State	[REDACTED]	Pincode	[REDACTED]
Mobile	[REDACTED]	Email ID	[REDACTED]
eSign Count	: 0	Status (Unlocked)	: Active
eKyc ID Valid till Date	: 03-10-2025 16:58:46		

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16. Click on “Proceed for DSC”, Details will be appeared on screen.
Click on “Applicant ID number” shown in blue colour.

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eKYC Profile

GNFC

[Home](#) [Change PIN](#) [XML Upload](#) [Profile Activation](#) [Sign Agreement](#) [Current Doc](#) [Proceed For DSC](#) [BUY DSC](#) [More](#) [Logout](#)

Welcome Registration Type: Aadhaar based Registration

Dashboard

Show 10 entries

Search:

Product Name	Certificate Type	Applicant Id
(N)RAIL (1-YEAR)	Only Signing	90303099

Showing 1 to 1 of 1 entries

Previous 1 Next

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17. Enter GST number at point no.2 and Click on verify GST button.
(If GST based Invoice is required)

(n)Code Solutions eKYC Profile

Home Change PIN XML Upload Profile Activation Sign Agreement Current Doc Proceed For DSC BUY DSC More Logout

Welcome [Redacted] Registration Type: Aadhaar based Registration

Certificate Details

(1) Identity details of Applicant DOC Number*

☒ PAN Card ☐ Aadhaar Number ☐ Driving License ☐ Passport ☐ Govt. ID Card ☐ Postoffice ID Card
☐ Copy of Bank Account Passbook containing photo & signed by applicant with attestation by concerned Bank Officer ☐ Voter ID Card

Applicant document* [Redacted]

(2) GST Number (e.g. 11AACCC1234A1AA)

GST Number [Redacted] [Verify GST](#)

(3) Applicant Name* [Redacted]

(4) Unique Email ID* [Redacted]

(5) Unique Mobile No.* [Redacted]

(6) Residential / Office Address* [Redacted]

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18. Cross verify eKYC account details then tick on “I Agree..”
and click on “Submit”

Applicant document*

(2) GST Number (e.g. 11AACCC1234A1AA)

GST Number

Verify GST

(3) Applicant Name*

(4) Unique Email ID*

(5) Unique Mobile No.*

(6) Residential / Office Address *

(7)Area/Landmark*

Town/City/District*

(8) State*

PIN *

Download Passcode

Branch Code

Remarks

☒

I have read and understood and agree to all the Terms and Conditions of Sample DSC Registration Form (eSign will be done with actual filled DSC Registration Form), and Subscriber Agreement, I agree and allow (n)Code Solutions to eSign the DSC Registration Form on successful Registration and to be shared on Email.
Section 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.
If Your eKYC account is created with PAN Number, then only PAN Number Based DSC Registration is allowed.

Submit

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Wait for a few seconds till your eSign process gets completed.



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19. Once e-sign process gets completed successfully, customer ID will be available on screen to note for records. Your DSC downloading credential will be sent on registered e-mail id and SMS on mobile.

The screenshot displays the (n)Code Solutions eKYC Profile interface. At the top, there is a navigation bar with the (n)Code Solutions logo on the left and the GNFC logo on the right. Below the navigation bar, a horizontal menu contains several buttons: Home, Change PIN, XML Upload, Profile Activation, Sign Agreement, Current Doc, Proceed For DSC, BUY DSC, More, and Logout. The main content area shows a welcome message followed by a 'Registration Type' dropdown menu set to 'Aadhaar based Registration'. A central message box states: 'Your application has been submitted successfully. Your Customer registration no is [redacted]'. Below this message are two links: 'Download Registration Form' and 'Auth Code Ref Code Generated Successfully'. The footer of the page contains copyright information for 2024, supported browsers (Internet Explorer 11, Google Chrome 49, Mozilla Firefox 44 & Above), and a note that the site is best viewed with 1024 x 768 resolution. It also mentions that the site is designed and developed by (n) Code Solutions.



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Contact US for any Support queries:

- Application Support : dscsupport@ncode.in
& dscsupport1@ncode.in
Contact No - 079 66743 306/207

Compliance Support - dscverification@ncode.in

Contact No - 079 66743 206/207

- For Tech. Configuration : tokensupport@ncode.in
& dschelp@ncode.in

(Toll free) 6356 894 444

----- Thank You -----